Onondaga Free Library Circulation Policy

YOUR CARD WORKS AT ANY OF THE 32 PUBLIC LIBRARIES IN ONONDAGA COUNTY!

Checking Out

- Patrons must have their library card or picture ID to check items out
- Maximum of 50 items can be on a card at one time
- Of these 50 items, you are allowed a maximum of 10 DVDs, 10 music CDs, 2 Library of Things devices

Loaning Periods

- Books, audiobooks, music and magazines are loanable for 3 weeks (exception: Lucky Day books are 1 week with 1 automatic renewal)
- DVDs are loanable for 1 week

Auto Renewals

- OFL items are allowed 2 renewals, granted 3 days before items are due. Items are ONLY renewed if they are not requested by another patron.
- Not all Onondaga County Public Libraries allow auto renewals.
- Check your renewal status by setting up email notification or by calling OFL.

Holds - You can request items to be set aside for you

- When placing a hold, you have the option of which library you would like to pick it up.
- Once your request has come in and you are notified via email, phone or mobile text, you will have 7 days to pick the item up
- You are allowed up to 50 hold requests at one time

Returns

- You can return most items to any of the public libraries in the county
- Exceptions include Lucky Day books, <u>Library of Things items</u> and Storytime-to-Go Kits

Fine Policy

- OFL is now fine free! We no longer charge fines on late items for all our patrons. (Exceptions- LEARN MORE...)
- Fines must be under \$10 to check out materials. Fines of \$3.00 or more can be paid online using a credit card or via Paypal.

*Note: Circulation and fine policies vary among OCPL. Check your receipt for due dates.