

Onondaga Free Library
Board of Trustees Minutes
December 16, 2020

Board Attendees: Jen Frasier, Casey Barduhn, Gary Lucas, Beth Crump, Laurie Smith, Dan Pautz, Colleen Mahoney, Tom Bradley
absent: Amy Kremenek
Staff: Susan Morgan, Alyssa Newton, Chantal Rothermel
Guests: Mary Beth Roach, Kathy Fedrizzi, Mary Ryan

- I. Meeting called to order at 6:03 p.m.
- II. Approval of minutes from November meeting. Casey made a motion to accept; Dan seconded. All in favor. Carried.
- III. Treasurer's Report
The carryover from last year was not on this month's P & L. Gary was hoping for more carryover into this budget, but there will likely be more closures that will continue to affect the 2021 budget. The drainage project listed was paid for in 2019 and does not affect the current funds. Gary made a motion to accept the check register for November; Casey seconded. All in favor. Carried.
- IV. Director's Report and Friends update
The library will be returning to lobby pick up of holds as of tomorrow. Programming was healthy. Staff shortages due to quarantines plus the library's proximity to Covid's orange zone were the main factors to this change in services. Susan thanked the board and Friends for their support. Alyssa also thanked the board for allowing staff members to attend the virtual New York State Library conference this year.

Friends Update
There will be no holiday brunch this year, but chocolates were given to the staff. The festival of trees netted \$935. It is less than last year, but that is understandable. The cookbooks are in and still being sold. The membership campaign is wrapping up. There is \$8729 in the bank account. The Friends will be discussing the legacy project and the possibility of establishing a scholarship.
- V. Committee Reports
Building: The fireplace and HVAC were serviced. Minor concrete patchwork was also done to prep for winter.
Personnel: Scott has been doing staff training on G Suite applications this month.

VI. Old Business

In regards to the proposed addition to the school budget vote, this will be decided at the January meeting.

VII. New Business

A discussion was held about whether or not to extend the fine-free policy into 2021 or possibly beyond. Colleen made a motion to extend the current policy through 2021. Casey seconded. Carried.

Susan proposed closing for July 3 and December 26 of next year. December 26 would be unpaid. Colleen made a motion to approve this change. Gary seconded. Carried.

The library administrators will create a pandemic plan. It is not required, but Susan would like to prepare for approval by March.

There is a need for new board trustees since two members will be leaving in March.

Susan extended her considerable thanks to Dan Pautz in his service as a board member for the last 6+ years.

VIII. Adjournment

With no further business, Jen made a motion to adjourn, seconded by Colleen. Meeting adjourned at 6:39 p.m.