

Onondaga Free Library  
Board of Trustees Minutes  
March 27, 2019

Board Attendees: Gary Lucas; Colleen Mahoney; Dan Pautz; Jen Frasier; Amy Kremenek  
Staff: Susan Morgan, Alyssa Newton, Chantal Rothermel  
Friends: Anne Andrianos, Dan Andrianos, John Thornton, Mary Buckhout  
Town Liaison: Mary Ryan  
Absent: Casey Barduhn; Tom Bradley

- I. Meeting was called to order at 6:37 p.m.
- II. Approval of minutes from the January meeting. There was no February meeting due to a snow-based cancellation. Gary made a motion to accept; Jen seconded. All in favor. Carried.
- III. Treasurer's Report  
Approval of check register for January and February. Amy motioned to approve the check register. Gary seconded. Carried. P & L looks good, overall. Disability needs to be reviewed because it is negative. It might have been reviewed and refunded. Dan made a motion to accept the Treasurer's Report. Jen seconded. Carried.
- IV. Director's Report and Friends Update  
Numbers continue to be good. No anomalies are being noticed. Program attendance is high.  
Friends Update  
The Friends will have their shamrock plant sale March 8 and 9. They graciously donated the flag that is currently in the Community Room. They are planning some projects for the summer and want to expand the number of people they reach for membership.
- V. Committee Reports  
Building: Painting has been completed. Tim West of Painting with a Passion did an excellent job. There has been no news on construction grant yet. Roof repair is happening on the west side of the building next week. Upon review, some problems were uncovered that might be under warranty. Snow removal will be switching over to landscape tentatively on April 1. Drainage will be getting corrected in the late summer/early fall (Appel Osborne will be reviewing it). Casey will need to review and sign a proposal when it is completed.  
Personnel: Dan and his firm facilitated the sexual-harassment training for the library. This is a state-mandated yearly requirement.

VI. Old Business

In regards to the safety plan, the codes inspection with the town went well, but the new plan needs to be reviewed. They asked if we were actively working on evacuation plans and active-shooter plans.

The MOU between the Library and the Friends has been completed. Dan motioned for board approval of the MOU. Amy seconded. Carried.

VII. New Business

A tobacco-free premises policy that will be effective June 1 was proposed and reviewed.

The library will be compliant with the new state law for libraries going into effect on June 6, 2019. Dan motioned to approve the new policy. Colleen seconded. Carried.

Audit team will present a report on June 26.

VIII. Adjournment

With no further business, Dan made a motion to adjourn, seconded by Colleen.

Meeting adjourned at 7:08 p.m.