

Onondaga Free Library
Board of Trustees Minutes
September 26, 2018

Board Attendees: Casey Barduhn; Jen Frasier; Colleen Mahoney; Amy Kremenek; Dan Pautz
Staff: Susan Morgan; Maggie Gall
Other: Friends of OFL: Jeanette Nells, Carol Dixon, and John Thornton; Town of Onondaga: Mary Ryan
Absent Gary Lucas; Tom Bradley

- I. Meeting was called to order at 6:00 p.m.
- II. Approval of minutes from the July meeting. Amy made a motion to accept; Jen seconded. All in favor. Carried.
- III. Treasurer's Report
Approval of July and August check registers. Dan made a motion to accept the registers; Jen seconded. All in favor. Carried.
- IV. Director's Report and Friends Update
Susan has attained three proposals for landscaping and snow removal.
 1. Andy's Property Maintenance
 2. Proscapes
 3. Condon LandscapingThe board question what constitutes "every time there is any snowfall."
Susan will follow up with our questions.

Friends update
Susan would like to form a subcommittee of both Friends and board members to establish the Memorandum of Understanding between the two organizations.
The Friends would like to have to have some fundraising events that include alcohol.
Susan will look into what other libraries have as a policy regarding alcohol. It is assumed that they would have to have a caterer pour. Additional insurance would have to be under the caterer. Also, it would have to be after hours and adults only.
- V. Committee Reports
Building: Susan asked for the Board to review and approve the state construction grant. The grant requests improvements to south parking lot, west side parking lot, and entrance driveway. Those projects will total \$55,000. The expectation is that this grant will pay 75%. The remaining 25% will be covered by us. Optimistically, the grant may cover 100%. Casey made a motion to approve the application; Dan seconded. All in favor. Carried.

Personnel: Susan has accepted the resignation of Clerk Nancy Warner effective October 1. It is anticipated that there will be no new posting.

VI. Old Business

The new bench from Doug Clark will be installed Spring 2019.

VII. New Business

A brief executive session was called from 6:23 to 6:33.

Revenue review – income overview and estimates for 2019. Next month, we will discuss personnel expenditures, the safety plan, and LED options.

VIII. Adjournment

With no further business, Casey made a motion to adjourn; seconded by Colleen. The meeting adjourned at 6:49 p.m. Next meeting is October 24.