

**Onondaga Free Library  
Board of Trustees Minutes  
May 24, 2023**

Board Attendees: Chris McCarthy, Beth Crump, Laurie Smith,  
Liz LaRochelle, Tom Bradley (6:19 PM)

Absent: Rob Price, John Arcaro

Staff: Susan Morgan

I. Meeting was called to order at 6:00 p.m.

II. Approval of minutes from the March 22, 2023 meeting. Beth made a motion to accept the minutes; Liz seconded. Everyone in favor. Motion carried.

III. Treasurer's Report:

Review of the Profit and Loss Statements for April 2023. No questions were asked regarding the check register. Liz made a motion to accept the check registers for March and April 2023; Tom seconded. All in favor. Motion carried.

IV. Director's Report:

Susan reported that stats for circulation and programming continue to be good. In the coming weeks, we may need to make some adjustments to programming in order to allow for onboarding new staff. Susan expressed her appreciation for staff and all they do to keep things running smoothly.

V. Friends Update:

Susan gave an update on the many activities of Friends. The spring book sale was a huge success, raising around \$5,000. Susan and the board thanked the Friends for their support including Summer Reading.

VI. Committee Reports

**Building:**

The new HVAC is installed and working well.

**Personnel:**

The library administration hired a new circulation supervisor, Lisa Agustin. Susan recognized Alyssa Newton and Kori Gerbig for their many years of dedication and excellent work at OFL. Alyssa accepted the position of

outreach librarian at Le Moyne College and Kori is retiring. The board thanked them for their service, the great work they have done at OFL, and wished them well on their new endeavors.

The interviews for both positions are in progress. Susan asked for at least one trustee to be on the interview committee for the assistant director since it is an administrative position. Susan clarified that the only position the board hires and appoints is the library director; all other positions are hired and appointed by the library director.

## VII. Old Business

### Long-Range Planning- Board Forum

The long range survey is open for input including board trustees.

The upcoming public forums in June will be more opportunities for the board and other community members to give feedback on the survey and the long range ideas.

### Unattended Child Policy

Susan made a recommendation to the board to increase the unattended child age from 8 to 12 years old. Liz made a motion, seconded by Beth, to approve the age of unattended children to 12 years old. All in favor.

Motion carried.

### Board of Trustees Treasurer Vacancy

The search for a treasurer continues and we will focus efforts on library PR to promote the need for a new treasurer.

## VIII. New Business

Preliminary discussion of 2024 budget

## IX. Adjournment

With no further business, Chris made a motion to adjourn, seconded by Tom. Meeting adjourned at 7:08 p.m.

**Next Meeting: July 26, 2023, at 6:00 p.m.**