

Friends of Onondaga Free Library
Minutes of the Meeting of the Board of Directors
February 1, 2023

PRESENT:

Directors: Sheila Graudons, Barbara Leigh, Pamela McLaughlin, Susan Parry, Mary Beth Roach, Laura Sullivan, Mary Taylor and John Thornton Absent: George Bain and Donna Zeolla
Staff: Susan Morgan

Pam M. posted the new By-Laws on-line for our review and acceptance. On January 23, 2023, the vote to accept the By-Laws was unanimous. These By-Laws are immediately in effect and will be kept in the Friends' file cabinet. Thanks to Barb L. for her help in drafting this document.

The minutes for January were read on-line. A motion to accept them was made by Barb L., seconded by John T. and approved.

TREASURER'S REPORT: George B. (via email) and Pam M.

The current balance in out checking account is \$9,728.31. This includes the legacy gifts, art classes, Aunt Flow dispensers and break week kits. A motion to accept the Treasurer's Report was made by John T., seconded by Mary Beth R. and approved.

MEMBERSHIP COMMITTEE: Kathy D. (via email)

- As of Jan. 1, 2023 we have 144 members with a total contribution of \$8461, for an average donation of \$58.76.
- Thanks to Barb and committee for working on updating and printing our new brochures for 2024 membership campaign.

DIRECTOR'S REPORT: Susan M.

- Break week will run from February 21 - February 25. The kits are STEM related and appropriate for all ages. They will be given away on a first come, first serve basis. The teen volunteers will assemble the kits.
- The teen art class was full last week. The teen' amazing art work is hanging in the teen space.
- Susan is sad to announce that Jackie Antonacci is leaving her position as processing clerk so this 20 hour position is available. She will be taking a full time position as Syracuse University. There as been a lot of staff upheavals with vacant positions and illness but everyone has been stepping up to help get through this.
- We are still pulling the statistics for January but we had over 3000 e-books circulate for the month.
- Chantal Rothermel is putting together the March/April program Guide. She will include the Shamrock Sale and a book sale teaser.
- The Annual Meeting of the Board of Trustees is on March 22 at 6:00PM. The new officers and trustees will be elected. This is a public meeting and we are welcome to attend.
- Amazon.Smile is going away. Amazon is replacing Smile with involvement in the communities where they have employees. Since they have a large facility here we should look into the requirements to become part of this program. Susan M. will discuss this with the Board of Trustees at their next meeting.

Laura S. said we are ready to order the table covering. All the logistics as far as logo and color have been sent to the company. A motion to spend not more than \$350.00 for a table covering was made by Sheila G., seconded by John T. and approved. We hope to have it by the Shamrock Sale.

Barb L. said we are making great progress on the brochure. She hopes to have a copy ready for approval by the May meeting. Pam M.'s husband volunteered to take photos for it. We can also use photos from the library's website.

BY-LAWS: Barb L. and Pam M.

- To clarify, any e-mail motions must be voted on by every director and the vote must be unanimous. Also the secretary does sit on the nomination committee.
- We are very close to having this completed. It will be e-mailed to each of us. Please read it carefully and remember the vote must be unanimous.

FIRST QUARTER ACTIVITIES:

The basket for Beat the Winter Blahs is finished. Donna Z. put it together and will get it to the library. This is a give away for Friends only. Laura S. will send out a blast to Friends only.

Shamrock Sale: Mary Beth R.

The sale will be March 3 and 4. Mary Beth R. has been in contact with Rachel at Price Chopper. She asked for 108 plants which is up from the past years. If she can get them for 3 for \$10.00 we will make a profit of \$180.00. This does not include any money we make from a raffle. Some raffle suggestions were Crazy Daisies, Delaney's, Be Kind Candles, Cashel House and Coleman's. A motion was made to spend not more than \$400.00 for plants for the Shamrock sale by Mary T., seconded by Barb L. and approved.

FUNDING REQUESTS:

- Scott Lipkowitz has found an instructor for Dancing Through the Decades. It will be a 5 week course on Friday from 10:00AM - noon in May and June. A motion to spend \$600.00 on Dancing Through the Decades was made by Mary Beth R., seconded by Barb L. and approved.
- Scott L. would also like to plan a curated tour of up to 20 people for the exhibit, A Pocket Full of Progress, sponsored by Onondaga Historical Association. We would pay the admission price but the guests would provide their own transportation to the exhibit. A motion to spend up to \$200.00 for A Pocket Full of Progress was made by John T., seconded by Barb L. and approved.

Pam M., Barb L., John T. and Mary T. cleaned out the file cabinet. All the old minutes and financial statements are boxed and on a shelf in the utility room. Files for the directors and events are still in the cabinet. \$50.00 was found in coffee and craft files which was deposited to our checking account by George B.

BOOK SALE:

- May 3 will be our book sale preview night so that meeting will be moved to May 10.
- Donations will be accepted April 28 - May 2. Sale will be May 4-6, with free books on Sunday, May 7 from noon-2.

Kathy. DeSanctis sent a photo of a poster that is used in her library in Fort Lauderdale. It simply says This Event is Brought to You By Friends. it is a very nice idea. Susan M. will check with Chantal R. to design something simple but classy.

MEMBERSHIP REPORT: Kathy D. via e-mail

No new members added this month. We continue at \$8461 with 144 members. Barb and committee continue working on an updated brochure.

The meeting was adjourned at 7:50. Our next meeting will be March 1 at 7:00PM.

Respectfully submitted, Susan Parry, Secretary