

Onondaga Free Library  
Board of Trustees Minutes  
February 8, 2023

Board Attendees: Chris McCarthy, Colleen Mahoney, Beth Crump, Laurie Smith, Rob Price, Tom Bradley  
(6:17pm)

Board Absent: John Arcaro

Staff: Susan Morgan, Alyssa Newton  
Suzanne Allen, Theresa Castilano

- I. Meeting was called to order at 6:02 p.m.
- II. Approval of minutes from the December 14, 2022, meeting. Rob made a motion to accept the minutes; Chris seconded. All in favor. Motion carried.
- III. **Treasurer's Report:**  
Review of the Profit and Loss Statements for December 2022. Overall, the budget is on track. No questions were asked regarding the check register. Beth made a motion to accept the check registers for December 2022; Rob seconded. All in favor. Motion carried.
- IV. **Director's Report:**  
Susan reported that 2022 went well overall. OFL is getting close to pre-pandemic numbers for both programs and in-person visits. Susan gave kudos to the library staff for keeping everything running smoothly.
- V. **Friends Update:**  
Susan gave an update on the many activities of Friends. She thanked the Friends for their support and noted that they donated over \$15,000 last year to OFL. Friends will continue their efforts this spring with the donation of activity bags over school break. They will have their next book sale the first weekend in May.
- VI. **Committee Reports**  
Building:  
There was a minor hit and run in the parking lot. A police report was filed and security camera footage was reviewed by law enforcement. The alarm panel is still not working. The library is still waiting for a new one to arrive. It is taking longer than expected due to supply chain issues.

Personnel:

The library is operating on a lean staff. The processing clerk is resigning for a new job. In addition, one of the pages is resigning due to other commitments. Susan will work on getting these positions filled.

**VII. Old Business**

**Long-Range Planning Committee**

Susan has established a committee. The first meeting will be held on March 2<sup>rd</sup> at 3:30pm

**VIII. New Business**

**Board of Trustees:**

Due to Stephanie's resignation we are in need of a new trustee for the treasurer position. Susan will put some feelers out for someone to fill the position and asked that the board do the same.

**Clerk Wages Contestation:**

Suzanne Allen spoke about library clerk wages, requesting pay increases and giving suggestions for fundraising to cover costs.

**School District Ballot Proposition Plans:**

Susan shared the estimated numbers for a proposed 3% increase to school district budget propositions. Discussion took place regarding how this would impact tax payers in school districts and how it would be received.

Beth made a motion to approve a 3% increase to the three school district budget propositions; Laurie seconded. All in favor. Motion carried.

**VIII. Executive Session:**

At 6:54 p.m., Beth made a motion, seconded by Rob to enter into executive session to discuss personnel compensation.

At 7:23 p.m. Rob made a motion, seconded by Tom to resume regular session.

Discussion took place regarding filling vacant positions and next steps for recruiting. Susan will pursue options.

**VI. Adjournment**

With no further business, Rob made a motion to adjourn, seconded by Tom. Meeting adjourned at 7:41 p.m.

**Next Meeting:** March 22, 2023, at 6:00 p.m.